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**APPLICATION FOR ADMISSION TO THE CONVOCATION**

**NOTE: While submitting the application superscribe on the cover "APPLICATION FOR CONVOCATION CERTIFICATE"**

Degree for which the application is made : \_\_\_\_\_ : Scheme: \_\_\_\_\_

01. Name of the candidate (In block letters both in Kannada and English)	Kannada :  English :		
02. Sex : _____	Male/Female		
03. Address for Communication :(in Block letters with PIN code)			
Permanent Address	Postal Address		
Phone No: _____ PIN _____	Phone No: _____ PIN _____		
04. Particulars of Examination passed (Enclose attested photocopies of Marks Cards of all the examinations Passed)			
Register No.	Examination	Month/Year	Class Obtained
05. (a) Whether passed lower examination after passing final examination : <b>Yes/No</b>			
(b) If yes, mention Date of NCL Removed and Class Declared : <b>Date :</b> <b>Class Declared :</b>			
06. Subjects offered			
07. College/Institution from which appeared for exam			
08. Details of Fee Paid	Rs.: _____ (In words _____ )  D.D. No _____ Date : _____		

**[Note: If you have paid the convocation fee at the time of Admission, please enclose the receipt / certificate issued by the Principal of concerned College/HOD/Head of the Institution.]**

Place :  
Date :

**Signature of the Candidate**

### DECLARATION

I hereby Solemnly declare and promise that if I am admitted to the degree of \_\_\_\_\_ for which I have been recommended by the University I shall conduct myself as befits a member of this University in words and deeds. I do assure that I shall extend my knowledge towards the enlightenment of the Society and mankind to the best of my knowledge.

I shall discharge my duties honestly and carefully in the profession I join by virtue of my degree and I promise that I shall maintain the dignity and sanctity of the profession in every walk of my life. I assure that I shall not abuse the acquired knowledge.

Place:

Date :

**Signature of the Candidate**

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### INSTRUCTIONS TO CANDIDATES

1. The name shall be as registered for the University examination.
2. Attested Photostat copies of Marks Card of all the qualifying examinations should be enclosed.
3. Date, Time, Place of Convocation and the amount of fee to be paid will be notified through a separate Notification.
4. The prescribed fee is to be paid through Demand Draft only. Payment through any other mode will not accepted.
5. Demand Draft shall be obtained in favour of “**Finance Officer, Kuvempu University**” **Payable at State Bank of Mysore, B.R. Project.** If you have paid the fee at the time of Admission, enclose the receipt/certificate issued by the Principal of the concerned College/ Head of the Institution.
6. Incomplete applications will be rejected without assigning any reason whatsoever. Fee once remitted will not be refunded.
7. Candidates whose results are announced after the removal of NCL or Declaration of Class etc., after the Convocation are eligible to get Provisional Passing Certificate. Such candidates need not apply for the Degree Certificate till the next Convocation.
8. Three recent stamp size photos should be enclosed. (Write the Reg. No and name of the College/Institution on the back of the photos)
9. Candidates belonging to SC/ST should enclose attested caste certificate.