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**Kuvempu University**

**Internal Quality Assurance Cell**

**PERFORMANCE BASED SELF-ASSESSMENT AND**

**APPRAISAL SYSTEM** (PBAS)

For University/College Teachers

(To be submitted for each academic year through respective

Chairperson/Principal)

January 1 to December 31 (Year)

Name

Address

1. **GENERAL INFORMATION:**
2. Name :
3. Age and Date of Birth :
4. Address :
5. Ph. No.& Email ID :
6. Designation :
7. Department :
8. School :
9. Area of Specialization :
10. **INVOLVEMENT in the University/COLLEGE students related activities:**

**1. Teaching** :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Semester** | **Month** | **Total Classes (hours) Assigned** | **Number of Classes (hours) Taught** | **Teaching = 2÷3 X 100%** | **IQAC**  **Use** | **Enclosure** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| **Odd Semester** | 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |
| **Even Semester** | 7 |  |  |  |  |  |
| 8 |  |  |  |  |  |
| 9 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 11 |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |
| **Score** | **80% and above – Good**  **70 % t0 80 % - Satisfactory**  **Less than 70 % - Not Satisfactory** | | | | | |

**2. Involvement in the University/College students related activities/research activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl No** | **Activity** | **Self-assessment** | **IQAC**  **Use** | **Enclosure** |
| **1** | **2** | **3** | **4** | **5** |
| **1** | **Administrative responsibilities: Head, Chairperson, Dean, Director, Co-ordinator, Warden etc.** |  |  |  |
| **2** | **Co-curricular Activity, extension, field based ( Career counselling, Study visits, students seminars, cultural, sports, NCC, NSS, community services** |  |  |  |
| **3** | **Organising seminars, workshops, other University/College activities** |  |  |  |
| **4** | **Conducting Minor or Major Research Projects** |  |  |  |
| **5** | **At least one publication** |  |  |  |
| **3 activities – Good**  **1-2 activities – Satisfactory**  **No activity – Not satisfactory** | | | | |

**C. IMPROVEMENT OF PROFESSIONAL COMPETENCE** (Details regarding refresher courses/orientation attended, participation in summer schools, workshops, seminars, symposia etc.):

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr.no** | **Activities** | **Attended/**  **Organized** | **Period** | | | **Organizing institution/place** | **Encl.** |
| **From** | **To** | **Duration(days)** |
| 1 | Refresher courses |  |  |  |  |  |  |
| 2 | Orientation |  |  |  |  |  |  |
| 3 | Summer schools |  |  |  |  |  |  |
| 4 | workshops |  |  |  |  |  |  |
| 5 | Seminars |  |  |  |  |  |  |
| 6 | Symposia/ conferences |  |  |  |  |  |  |
| 7 | Any other |  |  |  |  |  |  |

**D. RESEARCH CONTRIBUTIONS:**

**a) Number of students (M.Phil. / Ph.D.):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **At the beginning of the year** | **Registered during the year** | **Completed during the year** | |
| **Submitted** | **Awarded** |
| M.Phil. |  |  |  |  |
| Ph.D. |  |  |  |  |

**b) No. of research papers published in this academic year (please enclose):**

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Title of the Research Paper**  **Name of the Journal**  **Vol., PP No. & Year** | **Impact Factor**  **Thompson Reuters only** | **Type of Authorship (First author/ corresponding author/ Principal/co-author)** | **Sr. No. in UGC listed Journals** | **Claimed Score** | **IQAC**  **Verified Score** | | **Encl.**  **No.** |
| 1. **Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences:** | | | | | | | **08/paper** | |
| 1. **Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines** | | | | | | | **10/paper** | |
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The Research score for research papers would be augmented as follows:

**Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list)**:

1. Paper in refereed journals without impact factor - 5 Points
2. Paper with impact factor less than 1 - 10 Points
3. Paper with impact factor between 1 and 2 - 15 Points
4. Paper with impact factor between 2 and 5 - 20 Points
5. Paper with impact factor between 5 and 10 - 25 Points
6. Paper with impact factor >10 - 30 Points
7. Two authors: 70% of total value of publication for each author.
8. More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.
9. Joint Projects: Principal Investigator and Co-investigator would get 50% each.
10. **Publications (other than Research papers)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Title of the Book** | **Author**  **Co-Author(s)** | **Name of the Publisher, Month, Year**  **ISBN / ISSN** | **Claimed Score** | **IQAC**  **Verified Score** | **Encl. No.** |
| 1. **Books authored which are published by:** | | | | | | |
| **International publishers (12/book)** | | | | | | |
|  |  |  |  |  |  |  |
| **National publishers (10/book)** | | | | | | |
|  |  |  |  |  |  |  |
| **Chapter in Edited Book (05/book)** | | | | | | |
|  |  |  |  |  |  |  |
| **Editor of Book by International Publisher (10/book)** | | | | | | |
|  |  |  |  |  |  |  |
| **Editor of Book by National Publisher (08/book)** | | | | | | |
|  |  |  |  |  |  |  |
| 1. **Translation works in Indian and Foreign Languages by qualified faculties** | | | | | | |
| **Chapter or Research paper (03/paper)** | | | | | | |
|  |  |  |  |  |  |  |
| **Book (08/book)** | | | | | | |
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**Note:** Attach front, index and back pages justifying the claim showing the ISBN/ISSN No.

1. **Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula.**

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| --- | --- | --- | --- | --- |
| **Sr. No.** | **Activity\*** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **(a) Development of Innovative pedagogy (05 Marks)** | | | | |
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|  |  |  |  |  |
| **(b) Design of new curricula and courses (02 per Curricula/course** | | | | |
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|  |  |  |  |  |
| **(c) MOOCs** | | | | |
| **Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit) (20 Marks)** | | | | |
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| **MOOCs (developed in 4 quadrant) per module/lecture (05 marks)** | | | | |
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| **Content writer/subject matter expert for each module of MOOCs (at least one quadrant) (02 Marks)** | | | | |
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| **Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit) (08 Marks)** | | | | |
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| **(d) E-Content** | | | | |
| **Development of e-Content in 4 quadrants for a complete course/e-book (12 Marks)** | | | | |
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| **e-Content (developed in 4 quadrants) per module (05 marks)** | | | | |
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| **Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) (02 marks)** | | | | |
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| **Editor of e-content for complete course/ paper /e-book (10 marks)** | | | | |
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\* Each activity should be claimed by the applicant with supporting documents.

1. **(a) Research Guidance**

**Ph.D. awarded / Thesis submitted\***

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| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Number Awarded / Thesis submitted** | **Month and Year** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **10/Degree awarded, 5/Thesis submitted** | | | | | |
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\* Submit Ph.D. Notification/Certificate of Submission

**M.Phil./P.G. Dissertation (individual work and minimum 16 duration) awarded\***

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| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Number** | **Month and Year** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **02/ degree awarded** | | | | | |
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\* Submit M.Phil./P.G. Notification /Certificate of awarded

**(b) Research Projects Completed**

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| **Sr. No.** | **(More than 10 lakhs)** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **From** | **To** |
| **10 marks/project** | | | | | | | | |
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| **Sr. No.** | **(Less than 10 lakhs)** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **From** | **To** |
| **05 marks/project** | | | | | | | | |
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1. **Research Projects Ongoing:**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **(More than 10 lakhs)** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **From** | **To** |
| **05 marks/project** | | | | | | | | |
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| **Sr. No.** | **(Less than 10 lakhs)** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **From** | **To** |
| **02 marks/project** | | | | | | | | |
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**Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each.**

1. **Consultancy**

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| **Sr. No.** | **Funding Agency** | **Grant Sanctioned** | **Duration** | | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **From** | **To** |
| **03 marks/project** | | | | | | | |
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1. **(a) Patents**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Details of Patent** | **International/ National** | **Year** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **International - 10 marks**  **National - 07 marks** | | | | | | |
|  |  |  |  |  |  |  |
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**(b) \*Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)**

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| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Details of Policy Document** | **International/ National/State** | **Year** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **International - 10 marks**  **National - 07 marks**  **State – 04** | | | | | | |
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**(c) Awards/Fellowship/** Honours and Prizes received:

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Name of the Award / Fellowship** | **Awarding Institute/**  **Organization** | **International/ National /** | **Date Awarded** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| **International - 07 marks**  **National - 05 marks** | | | | | | | |
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1. **\*Invited Lectures / Resource Person/ Paper Presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Name of the event and organiser** | **Invited/Oral/Poster** | **International (Abroad)/ international (within country) / National / State / University level** | **Claimed Score** | **IQAC Verified Score** | **Encl. No.** |
| International (Abroad) : 07/paper  international (within country) : 05/paper  National : 03/paper  State/University : 02/paper | | | | | | |
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**Note:**

* Paper presented if part of edited book or proceeding then it can be claimed only once.
* For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
* \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
* The research score shall be from the minimum of three categories out of six categories.

1. **Membership of Professional Bodies, Editorship of Journals etc.:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.no** | **Membership** | **Period** | | | **Details** | **Encl.** |
| **From** | **To** | **Duration** |
| 1 | Professional bodies |  |  |  |  |  |
| 2 | Editorship of Journals |  |  |  |  |  |
| 3 | Any other |  |  |  |  |  |

1. **Your vision for the Department:**
2. **Your contribution to the Department:**

1. **Future Academic Development Plan for self as well as Department:**
2. **Any other relevant information:**

**Applicant Claimed Score**

|  |  |  |  |
| --- | --- | --- | --- |
| **Summary of Total Claimed Score**  **Academic Year \_\_\_\_**  **Assessment Period from\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **% Claimed in teaching** | **% Claimed in other activities** | **Total Claimed Score**  **in research** | **IQAC Verified Score** |
|  |  |  |  |

**Declaration**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby solemnly certify that the information provided in this application form is true and correct to the best of my knowledge and belief.

**Place: Signature of the applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: Designation**

|  |  |
| --- | --- |
| **Head of the Department** | **Director** |
| **Department of …………………** | **School of ………….………** |