

RESUME

NAME : VIDYA.G.GHANTI
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QUALIFICATION : BCA, MBA (HR), NET

OBJECTIVE: To work in an environment that posses challenge, competitiveness, delivering quality in every sphere of my presence & to prove myself as an asset to the company & to excel in Client Relationship & Human Resource management area and to make a distinguished mark in the area.

ACADEMIC DETAILS :

COURSE	YEAR	SCHOOL/COLLEGE	UNIVERSITY/ BOARD	PERCENTAGE
MBA (HR)	2012	PES Institute & Technology, Bangalore	VTU	67.175
BCA	2010	Karnataka Science College, Dharwad	KUD	74.3
PUC-II	2007	Karnataka Science College, Dharwad	KARNATAKA BOARD	50
SSLC	2005	Pavan English Medium High School, Dharwad	KARNATAKA BOARD	71.20

WORK EXPERIENCE :

M.COM DEPARTMENT KUVEMPU UNIVERSITY, SHANKARAGHATTA

Designation : Guest Faculty
Duration : August 2019 - Till Date
Subjects Handling : 1) Financial Derivatives
2) Advanced Management Accounting
3) Business Mathematics & Statistics
4) International Banking

BBA DEPARTMENT KARNATAKA ARTS COLLEGE, DHARWAD

Designation : Guest Faculty

Duration : July 2016 -December 2016

Subjects Handled : 1) Small Business Management
2) Human Resource Management

MTA DEPARTMENT KARNATAKA ARTS COLLEGE, DHARWAD

Designation : Guest Faculty

Duration : July 2015- May 2016

Subjects Handled : 1) Personality Development & Communication Skills
2) Marketing Research
3) Entrepreneurial Development
4) Human Resource Management

BBA DEPARTMENT KARNATAKA ARTS COLLEGE, DHARWAD

Designation : Guest Faculty

Duration : July 2014- May 2015

Subjects Handled : 1) Business Communication (SEM 1)
2) Small Business Management (SEM 3)
3) Entrepreneurial Development (SEM 4)
4) Organizational Behavior (SEM 6)

MIND SEED CONSULTANTS PVT LTD, DHARWAD

Designation : Sr. HR Executive

Duration : MAY 2014- DECEMBER 2016

Roles & Responsibilities:

- Recruitment – Job Description, Identify the competencies required, and Interview of the Candidate, Co-ordinate the interview with the clients and If Selected – Complete the Documentation.
- Operations – Joining formalities, Handling Employee Database, Leaves & Attendance Management.
- Employee Relationship – Handling all queries of the employees be it Salary, Leaves, Attendance etc.
- Grievance Handling.

- Follow up with clients.
- Scheduling & co-ordinating interviews.
- Planning for Job Fairs.
- Converting interviews into placements.
- Induction programs to employees.

ICMG PVT LTD, Bangalore

Designation : HR Executive

Duration : Jan 2013- June 2013

Roles & Responsibilities:

- Recruitment- Senior as well as junior level.
- Updating profiles on ZOHO Software
- Coordinating and arranging the meetings
- Appraisals
- Scheduling interviews
- Payroll Process

PROJECT DETAILS :

MBA 4th sem Project

THE STUDY ON ANALYSIS OF ORGANIZATIONAL CULTURE AT HINDUJA GLOBAL SOLUTIONS, BANGALORE

OBJECTIVES

- To study the functionality of organizational culture.
- To study more about the organizational culture using OCTAPACE profile.
- To find the association between organizational culture variables with that of demographic variables.
- To suggest a new model to improve the present prevailing organizational culture at HGS.

MBA 2nd sem Project

A STUDY ON ATTRITION AT BIG-BAZAAR

OBJECTIVES

- To find the factors of attrition among the employees at Big-Bazaar.
- To suggest a new model for reducing the current attrition.

ACHIEVEMENTS:

- Presented research paper at **NATIONAL CONFERENCE** held at PESIT 2011.
- Coordinator of HR newsletter.
- Conducted workshop for MCA students.
- Organized the events like MDP, EAD, and Symposium.
- Awarded 3rd place High Jump in School.
- Won 2 certificates with 1st class in Chintana Science Exam in School.
- Participated in state level NIIT Exam with Good Ranking.

COMPUTER SKILLS: MS –Office, SPSS

PROGRAMMING LANGUAGES: C, C++, VB, Oracle, Java

PERSONAL DOSSIER:

Name : VIDYA.G.GHANTI
Sex : Female
Date of birth : 10/9/1989
Marital Status : Single
Nationality : Indian
Hobbies : Shopping, watching movies, cooking
Languages known : English, Kannada, Hindi
Residential address : Sri Lingabasaweshwar Nilay
Adishakti colony saptapur
Dharwad -580001
PAN NO : BFGPG0251R

I hereby declare that the above mentioned information is correct to my knowledge and I bear the responsibility for the correctness of the above mentioned.

Date: __/__/2020

Place: SHIMOGA

